**ATD Bay Colonies**

Monthly Board Meeting Minutes

September 9, 2022 | 8:00AM - 9:30AM

**Attendees:** Catherine, Wendy, Michael, Peter, Brian, Heather, Dayne

**Call to order:** 8:05AM

**Approval of minutes:** Wendy and Catherine

Updates

ALC

* Changed to virtual, will now be held November 2-4
* More details to come on the platform, etc.
* ALC will be combined with ICE in May going forward

Upcoming Events

* September Event
	+ 11 people registered so far
	+ Reach out to other professionals
	+ Most board members will be there around 4:30 for setup
	+ Materials:
		- Peter - Whiteboard & hat, veggie platter & forks
		- Wendy - ATD swag & banner, whiteboard markers
		- Brian/Jay - Raffle tickets and other materials
			* *Brian is picking up food from Daves*
		- Catherine - drink ticket; QR code to the program schedule
* October Event - October 26th 8-9:30
	+ Can be there as early as 7:30 to setup
	+ 5-10 min walk to event room
	+ Provide a map of walk to event room - plug it into confirmation email
	+ Materials:
		- Catherine - Coffee connections (decide closer to event)
		- Wendy - ATD swag & banner for walk

General Updates:

* Membership - no updates
* Communications
	+ Sept. event reminder going out on 9/12 and final on 9/19
	+ In the process of phasing out old LinkedIn
* Marketing
	+ Power-Up Series - need to create a graphic
* CARE
	+ See Peter’s email (Make necessary updates to email, phone, etc.)
		- Everyone needs to be a Power Member
* Volunteering - no updates
* Curation - no updates
* Operations
	+ Add in surveys to the Power-Up series
* Programming
	+ December: Chelo’s
		- Look for alternative event space
			* RWP Zoo - [Holiday Lights Spectacular](https://rwpzoo.org/holidaylights)
				+ Catered event per person (buffet is $32/person)
			* Venture cafes
	+ Program Adjustment for May
		- Removing Wendy & Joanna
		- Russell Dubree - keynote speaker - Level up your Team/Culture
		- May 9th, virtual @ 12:00pm
* Professional Development
	+ Michael & Wendy meeting with Center of Neurodiversity at Landmark for February panel
	+ Power-Up Series - add in another topic on MetaVerse? Bonus round?
	+ Revenue Sharing with ATDSC (gamification certification)
		- 50/50 split
		- Share cost of room rental, etc.
		- Connect with Patrick on financials

**Meeting adjourned:**9:26AM